



**RIGHT-OF-WAY EXCAVATION
AND
REVOCABLE ENCROACHMENT AND UTILITY CONNECT PERMIT APPLICATION**

360 West Main Street • Delta, Colorado 81416 • Phone (970) 874-7903 • Fax (970) 874-6931 • Website: www.delta-co.gov

Date: _____

The City of Delta hereby grants a revocable permit to the Permittee in accordance with the provisions of this Permit to do the following:

- ☐ Excavation as shown on Exhibit "A" (draw sketch on back)
- ☐ Installation, operation and maintenance of an encroachment as described on Exhibit "A"
- ☐ Use of City power poles as described on Exhibit "A"
- ☐ Connection to City utility as shown on Exhibit "A"

Location of excavation (address): _____

Date of excavation: _____

EXCAVATION MUST BE STARTED WITHIN 30 DAYS OF THE ABOVE DATE OR PERMIT WILL EXPIRE.

Purpose of excavation: _____

**A TRAFFIC CONTROL PLAN WILL BE REQUIRED FOR ANY WORK THAT WILL
BE DONE ON ANY ROAD THAT MAY IMPACT TRAFFIC**

PERMITTEE:

Name _____

Address _____

Telephone Number _____

CONTRACTOR:

Name _____

Address _____

Telephone Number _____

Terms and Conditions of the Right-of-Way Excavation Permit

1. Permit fee for excavation is \$30.00.
2. No work shall be conducted on City property without an approved permit.
3. All work shall be done subject to and in accordance with the requirements of this Permit, City Code and ordinances, City standards and specifications and good engineering practices.
4. Permittee shall notify City of Delta Public Works Department no later than 24 hours prior to beginning of work on City property.
5. Prior to commencing excavation, Permittee shall notify UNCC at 1-800-922-1987 for location of utilities. Marking tape shall be placed 12 inches above all buried utility lines and pipes or as otherwise required by City specifications. Unless otherwise approved by the City, utility lines and pipes shall be perpendicular or parallel to right-of-way lines.
6. Any utilities, facilities, improvements which are disturbed or damaged by the work shall be repaired at the Permittee's cost. The surface area shall be restored to its prior condition. Street and sidewalk surfaces and sub-surface which are cut or disturbed shall be restored to their preexisting conditions. Backfill, compaction and gravel requirements are set out in City specifications. **Cost for City asphalt replacement is \$5.00 per square foot.** City will determine an estimate amount to be submitted prior to permit approval.
7. Allowance shall be made to avoid interrupting the flow in any drainage ditches, flumes, canals or similar facilities, and to notify affected owners of the facilities.
8. The work shall be completed, excavations properly backfilled, the surface restored and all damages repaired within 48 hours after commencing work unless otherwise authorized by the City. Thereafter, the City may cause the work to be completed; excavation backfilled, surfaces restored and damages repaired and collect the cost of so doing from the Permittee. **Thereafter, no further work is authorized without an additional permit.**
9. No cleated or tracked equipment shall work on any pavement without mats or other appliances adequate to prevent damage to such surfaces.
10. Signs and barricades and other safety provisions shall be provided by the Permittee, and comply with Part VI of the Manual of Uniform Traffic Control Devices. Permittee shall notify the school district, bus service, ambulance district, fire district and Police Department.
11. The City shall have access to the work site at all times to inspect the progress of the work. The City may stop the work on account of violations of the terms of this Permit to insure safety or traffic movement and may require the surface and subsurface to be restored. No more than one half of a street may be blocked at one time without specific City permission.

A TRAFFIC CONTROL PLAN WILL NEED TO BE SUBMITTED TO THE CITY FOR ANY WORK THAT WILL ENCROACH INTO THE DRIVING LANE OR IMPEDE TRAFFIC. THE PLAN WILL SHOW HOW TRAFFIC AND PEDESTRIANS WILL SAFELY PASS THROUGH ALL WORK AREAS AND DELINEATE ALL SIGNAGE AND FLAGGERS THAT ARE NEEDED. THE PERMITTEE WILL BE RESPONSIBLE FOR ALL TRAFFIC CONTROL REQUIREMENTS. PERMITTEE WILL NOT BE ALLOWED TO BEGIN WORK UNTIL ALL TRAFFIC CONTROL IS IN PLACE AND REVIEWED BY THE CITY.

12. Compliance with the terms of this Permit is guaranteed by a Performance or Contract Bond, clean irrevocable Letter of Credit, or a Cash Bond in the amount of \$300.00, which is attached hereto. It shall remain in effect for the duration of this permit. A new Bond shall be issued for each Permit obtained.

- R-O-W Use \$
- 0*
- /year

*City reserves the right to amend permit to include fee as deemed appropriate.

I have read and understand all 1-23 items listed on the terms and conditions deemed for an the Excavation Right-of-Way Permit by the City of Delta. By signing below I certify the above statement to be true, that I have received a copy of the terms and conditions, and I agree to comply with all terms and conditions on this permit.

CONTRACTOR:

OR

PERMITTEE:

By_____

By_____

Approved by the City of Delta

City Manager or Appointed Official

By_____

Date_____

(CITY USE ONLY)

DATE OF INSPECTION:_____

APPROVED ☐ **DISAPPROVED** ☐

LOCATION OF TAP: _____

DEPTH OF TAP:_____

ASPHALT REPLACEMENT: ☐ **YES** ☐ **NO**

NUMBER OF SQUARE FEET TO BE REPLACED:_____

TOTAL COST OF ASPHALT REPLACEMENT:\$_____

COMMENTS:_____

PUBLIC WORKS DEPARTMENT